



Summer Undergraduate Research Grant

Please complete this form by typing in the fields below. After completing all fields, please press "submit". You can not save your work. The application needs to be completed in one sitting.

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Project Information

Answer each question completely

Title *

Project Summary (under 150 words) *

Using non technical terms, provide a brief summary of the project.

Maximum Allowed: **150** words. *Currently Used: 0* words.

Project Description

Please prepare a 2–4 page project description according to the following guidelines. Your project description should be single-spaced, in 12-point font, and have 1-inch margins. Save as a single PDF file and upload here. The project description should be written for an educated but non-technical audience. Please seek your mentor's guidance in developing the proposal, but note that research plans that appear to be written by the mentor will not be accepted. References should be included but do not count toward the page limit.

Address the following in your project description (please use subheadings in your narrative):

1. **Research or Creative Project Goal:** Write a brief statement that describes the overall goal(s) of the project or research question(s) that you will examine. The goal(s) or research question(s) should not be overly broad and must be achievable or answerable in the time frame of the program.
2. **Background:** Discuss what scholars already know about your topic (background information). Highlight what gap(s) in this background knowledge your project is designed to fill and/or what your project is designed to add to this background knowledge. What do you need to learn or accomplish in order to achieve your objective? This section should also describe the significance of your project. What is the expected impact of your research/creative work on your academic discipline and/or to society in general?
3. **Methodology or Process:** A description of the research methodology, approach, or creative process to be used. This might include, depending on your discipline, a description of field work, lab experiments, quantitative or qualitative analyses, theoretical approaches, archival research, artistic techniques, etc. Be specific with respect to the tasks that you will perform to achieve the research or creative goal.
4. **Workplan/Proposed Timeline:** An explanation of the proposal's logistics, including: 1) Where this project will be conducted (on-campus, off-campus, some combination); 2) Accessibility of resources, equipment, etc. needed to do the proposed project; 3) Length of support requested (up to 10 weeks); and 4) what specific activities are planned over that time period.
5. **Mentoring plan:** How often and in what ways (face to face, e-mail, Skype, phone etc.) will the student and faculty member be in contact throughout the project period?

Attach your project description here. *

No file chosen

Research Budget & Justification

Attach a budget listing your requested research-related items, their prices and sufficient details of the calculations used to arrive at your total request (\$500 maximum). Include the supplies, materials, and travel needed. Do not include mentor and student stipends. Only travel to off-campus research sites is allowed (e.g., cannot request funding to travel from home to campus in order to meet with faculty mentor). When budgeting for travel costs, please use the standard GSA per diem rates <https://www.gsa.gov/portal/category/100120>. Round to the nearest dollar and be sure to include all shipping costs.

Budget Justification:

Please list each item in the same order listed above. For each item, provide a justification as to WHY this resource is required to complete this project. It is very important to have a solid budget justification for each item.

Attach your research budget and justification here. *

No file chosen

Enter the total requested research budget (up to \$500). Do not include mentor and student stipends. *

Unique Contribution *

[Previous](#)

Projects may vary from an idea the student may want to pursue, to a joint student-faculty project, to a project that is part of the faculty member's ongoing research program. Concisely describe your unique contribution and the skills YOU bring to bear on the work. How are YOU qualified to do this research?