

NOTES

From Your DEAN



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Dean of Undergraduate
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Our Mission to You

It is the mission of the Office of the Dean of Undergraduate Studies of Providence College to oversee the full-time undergraduate curriculum, to monitor each student's academic progress, and to cooperate with and support the College's departmental and program advisors in their guidance of our students in their pursuit of their undergraduate degrees.

All of the efforts of the Office of the Dean of Undergraduate Studies are centered in and motivated by the rich heritage of our Catholic Church affiliation and our special bonding with the Dominican order.

In this light, we strive to educate the whole person, helping students to grow academically, socially, morally, spiritually and physically so that they can live their lives responsibly and fully, and become lifelong learners.

MEET YOUR DEAN

- Academic Planning
- Course Registration
- Summer School Approval
- Academic Resource Assistance
- Graduation Guidance
- Degree Audit Review
- Major & Minor Advising
- Freshmen Survival Tactics
- Health Professions Advising
- Academic Policy Guidance
- Academic Internships
- Course Enrichment
- Course Cross Enrollment
- Course Withdrawal

Up-Coming Academic DEADLINES



October 17: Last day for submission of course work to instructor for "Incomplete", "AB", and "NM" grades from spring/summer 2007.

November 2: Last day for the election of Pass/Fail grade option.

November 12 & 13: Course registration for 2008.

November 15 & 16: Course registration for 2009.

November 19 & 20: Course registration for 2010.

November 29 & 30: Course registration for 2011.

November 30: Last day for course withdrawal.

ACADEMIC ADVISOR RESPONSIBILITIES: *Advise & Recommend*

- Provide information about academic policies, procedures and programs.
- Explore academic options and ramifications.
- Assist with development of educational and professional goals.
- Refer students to other offices for assistance as needed.
- Monitor academic progress toward completion of academic programs.

STUDENT RESPONSIBILITIES: *Assess, Decide & Take Action*

- Ask questions to clarify academic policies, procedures and programs.
- Make informed decisions about academic options.
- Identify and discuss educational and professional goals.
- Follow-up on referrals.
- Take responsibility for completion of academic programs.

Academic Advising



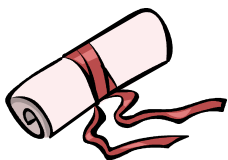
A JOINT VENTURE



Providence College's graduation rate of 85% is highest among 557 universities nationwide.

“As a general rule, the most successful people in life are those who have the best information.”

-Disraeli



Providence College's most popular majors include:

- ◇ Management
- ◇ Marketing
- ◇ Biology
- ◇ Elementary/Special Education
- ◇ Political Science
- ◇ English
- ◇ Psychology
- ◇ Finance

KNOW YOUR GENERAL DEGREE REQUIREMENTS

- A minimum of 116 earned credit hours.
- At least 36 courses with a minimum value of 3 credits each.
- A minimum 2.00 (4.0 scale) cumulative quality point average.
- A minimum of 24 upper-division credits in the major.
- A minimum of 2.00 GPA in all required courses within the major.

**Some majors/programs have higher credits and/or GPA requirements.*

PASS/ FAIL Option

- Only 1 course per semester (with a maximum of 4 courses in total) may be taken on a pass/fail basis.
- Your previous semester's cumulative grade point average must be 2.0.
- The pass/fail option is only available for courses that are considered free or non-departmental electives.
- Credits earned with a "P" on a pass/fail basis will not be averaged into your grade point average, but credits failed will be averaged as "F" with quality grade points 0.0.
- Dean's Office approval is required.

AUDIT Option

Students who attend class without the obligation of fulfilling class requirements and without credit are called **auditors**. Approval from your class dean and permission of the instructor must be obtained by any students who wish to enroll as auditors. The audit option is available within the first 2 weeks of the semester and normally, there is no charge for auditing a class. Please consult your class dean on this option.

ENRICHMENT Option

With permission of your academic advisor and class dean, you may take 1 course per semester beyond the normal load without additional charge. This option is typically available to juniors and seniors. Second semester freshman and sophomores will be considered at the discretion of their class dean. Enrichment courses may NOT be used toward any degree requirement (major, minor, core, including free electives). You cannot be short credits at the time of your enrichment request. Registration for the enrichment course is processed during the schedule adjustment period. Please consult your class dean. Enrichment forms are available online at www.providence.edu/dean.