

# Faculty Handbook

## Edit Log

The following includes a list of edits to the ninth edition of the [Faculty Handbook of Providence College](#).

Section#	Section Title	Description
2.4.1	Eligibility for Election of Chair	d. Eligibility for Election. To be eligible for election as department chair, candidates must be tenured members of the Ordinary Faculty and must be appointed in or assigned to the department in which they seek election in at least the rank of assistant professor. <b>Candidates must also have served a minimum of four years at Providence College unless otherwise authorized by the President.</b>
2.4.1	Election of Chair	a. Term and Election. Each department has a chair who is elected by the duly qualified electors of the department for a term of <del>two</del> <b>three</b> years. Elections shall be held at a department meeting by secret ballot. Absentee ballots are permitted in the election of the chair. The number of votes necessary for election shall be a majority of the eligible electors.
2.4.2	Powers and Duties of Department Chair	<b>l. The chair is responsible for assisting in the transition of the new chair between the time of presidential appointment and July 1.</b>
Appendix A	Search Committee	The chair or program director, after consultation with the vice president for academic administration, shall constitute a search committee, which shall consist of the chair, <b>or other tenured faculty member acting as chair of the search</b> , and at least three other members of the department. As appropriate, the committee may also include a member of another department in the College. For interdisciplinary appointments, the search committee shall also include the program director and one other faculty member to be named by the program director.
2.4, 3.4, 3.5, 5.3, 5.5, Appendix A, Appendix E	See Various Section Titles	Modification of the governance structure to include the creation of (a) school(s) as follows: <a href="#">Click here for more information</a> .
2.2	Department Status of Faculty	<p><b>2.2.2</b> <del>Nontenured</del> Faculty members who hold administrative positions, i.e., administrative officers, assistant administrative officers, and administrative staff, hold full status within their department and are entitled to vote in regard to the academic affairs of their department provided that they have taught at least three semester hours in that department in each of the four prior semesters (excluding the School of Continuing Education) or have held a research assignment for the same period and provided that they are otherwise qualified to vote.</p> <p><del>2.2.3 Those nontenured faculty members who hold such administrative positions and who do not meet the aforementioned teaching or research requirements become eligible for full status within their department with the approval of that department.</del></p> <p><del>2.2.4 Tenured faculty members who hold such administrative positions and who do not meet the aforementioned teaching or research requirements should refrain from voting in regard to the academic affairs of their department.</del></p>
		<p><b>Replace</b> with following language {approved Senate Bill 06-07/06/02}:</p> <p>3.4.2.a. Evidence of continuing effective performance of teaching</p>

3.4.2	Qualifications	responsibilities in and out of the classroom. 3.4.2.b. Evidence of continuing scholarly development and performance of scholarly responsibilities. 3.4.2.c. Evidence of continuing performance of service responsibilities...
2.1.3	Emeriti	Those holding emeritus status are not members of the Ordinary Faculty. They are, however, entitled to the use of such facilities and services as an email account, the library, dining halls, and the Peterson Recreation Center.
All sections	All sections	All references to Office of Vice President of Academic Administration and VPAA <b>change</b> to Office of Vice President of Academic Affairs.
Pages 21 & 24	All sections on these (2)pages	<b>Change</b> "each" to "any".
3.3.2 (b) Division C	Method of Selection	<b>Add</b> "Public and Community Service Studies" after 'philosophy'.
3.2.5	Contract Policy	<b>Replace</b> with the following language {approved in Senate bill 05-06/06/01}: "Except for those members of the Ordinary Faculty who are in their first year of probationary appointment, the Vice President for Academic Affairs will notify probationary faculty of a decision not to renew their contract not later than January 31 prior to the date when the renewal should be effective. Members of the Ordinary Faculty who are in their first year of probationary appointment whose contract will not be renewed shall be notified not later than March 1 of their first academic year."
5.3.1	Sabbatical Leaves	<b>Tenured</b> members of the Ordinary Faculty are entitled to a sabbatical leave after intervals of no less than six years of service as members of the Ordinary Faculty.

\* Change appears in bold