

## 10-12 PERSON VAN SAFETY ACKNOWLEDGMENT

(Return this Form to Risk Management, Harkins Hall, 410)

### Instructions

This Form must be completed by persons (faculty, staff and students only if they are 21 years of age or older) who may, for any reason, need to drive a College-owned, leased or rented van for the purpose of transporting passengers. *Complete this Form even if it is only a possibility that you may drive a 10-12 person vehicle in the future; you will then be assured of your authorization should the need arise for you to drive.*

### Notification

The National Highway Traffic Safety Administration has issued an advisory stating that full-size vans have a high "rollover" risk when fully loaded. The risks associated with operating a 10-12 person van include the following: (1) 10-12 person vans have a rollover risk similar to other light trucks and vans; (2) the risk of rollover increases significantly as the number of occupants increases because the van's weight (particularly when fully occupied) causes the center of gravity to shift rearward and upward; (3) the shift in the center of gravity also increases the potential for loss of control in panic maneuvers; (4) the van's weight when fully occupied requires additional stopping distance; (5) the van's width allows for less lane room; and (6) the van's length increases distances needed for making turns, changing lanes and backing up.

### Acknowledgment

**Please read the 3 items listed below & place your initials in the spaces provided.**

I have read & understand the risks associated with operating a 10-12 person van. \_\_\_\_\_

I am aware that the handling characteristics of a 10-12 person van may change dramatically, especially when fully loaded or tires are not properly maintained. I understand that vans should be loaded by filling the front seats first. I understand that extra caution is required when operating vans. \_\_\_\_\_

I am aware that in order to drive a van, I must first be designated an "authorized driver." I acknowledge that I have read, completed and submitted the DRIVER AGREEMENT AND REGULATIONS Form, and that all regulations, including item # 8), are hereby agreed to and incorporated by reference. \_\_\_\_\_

**Driver's Name (print)** \_\_\_\_\_

**Driver's Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Department/Student Org./Activity** \_\_\_\_\_