



PROVIDENCE
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Application for Use of Human Subjects in Research

Instructions to submit an application:

1. Open the File.
2. Save the Form.
3. Save As:

Save on your computer in a folder as:

Your Last Name_Title (or keyword)_date (xx-xx-xx)

Example: Smith_Test_Survey_10-01-09

4. Enter information into fields navigating throughout the form with your mouse and clicking on a field that requires information.
5. To “x” a box, double click on the box, under default value – choose checked, then OK.
6. When complete, save the form again.
7. Email as an attachment to irb@providence.edu
8. Send hard copy of the signed cover page to the IRB Chair:

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