



PROVIDENCE
COLLEGE

MEMO

DATE: December 11, 2008
TO: Faculty and Staff
FROM: Joseph C. Fiore, Controller *JCF*
RE: Mileage Reimbursement for Travel

Effective January 1, 2009, the college mileage reimbursement rate will be 50¢. Please be sure to review all travel forms and expense reports you submit for this adjustment. If you have any questions, please do not hesitate to contact me at Ext. 1466.