

PROVIDENCE COLLEGE • NEW FACULTY ORIENTATION

WORKSHOP DESCRIPTIONS

Crash Course: Rhode Island

Get to know Providence & Rhode Island! From CyberFriar to Quahog, come to this short session and learn everything from campus acronyms to the best place to get pizza in Providence.

What's in My Classroom?

This session will provide an overview of the technologies in your classroom, including the computer and projector, CD/DVD player, Smart Board and document camera. Additionally, participants will learn about the varied services provided through Academic Media Services, including equipment use/borrowing privileges for academic needs and media production services, such as computer graphics and analog and digital video editing.

Introduction to CyberFriar

Explore functions available in CyberFriar, the web resource for course enrollment. Learn how to search for course enrollment information and display class rosters and schedules. This session will also take a peek at CyberFriar's online grading function.

Teaching with Technology: Clickers, Wikis, Blogs and More

This workshop will introduce you to the smorgasbord of teaching technologies available to you at PC. We will look at how others on campus are using blogs for reflective and argumentative writing, wikis for online, interactive term papers, and "clickers" to engage students during class with questions and immediate feedback. We will also look at what podcasting (audio) resources are available and discuss a variety of ways to use video clips in your class.

*Please note: This workshop is **not** about learning to use the computer, projector and A/V equipment in the classroom. For these topics, attend the What's in My Classroom? workshop.*

ANGEL Gradebook

The ANGEL gradebook can be confusing, but the students have spoken; they like to track their progress online in ANGEL. Come to this session and learn how to set up your gradebook correctly the first time. Bring your syllabus with you and you'll leave with a fully functioning ANGEL gradebook.

New Faculty Benefits Orientation (Mandatory):

This orientation, presented by Human Resources, is designed to provide a detailed overview of the benefits package offered through Providence College. Faculty will receive important information on various benefit programs, such as health and dental insurance, life and long term disability insurances, flexible spending accounts, and the college sponsored defined contribution retirement program. Additionally, assistance will be provided as participants complete all required benefit enrollment forms. New faculty members will come away from the orientation able to make informed decisions regarding their benefit elections.

Library Basics

Please join your library colleagues and learn what resources are available to you on campus and in the area. We have access to almost 5 million volumes and 37,000 electronic journals, on-campus and remotely. The session will cover the following: how to get into and use the library's online catalog and electronic resources (locally and off campus), how the library can help you obtain research materials, how we can help teach your students about using the library resources, and how you can help the library build its collections.

Legal Issues Workshop (Mandatory)

This workshop is intended to help faculty at Providence College understand many of their rights and responsibilities so that they may perform their duties in accordance with the College's mission, its policies, and various state and federal mandates. Participants will learn about and discuss many topics, including the following: FERPA and GLBA; copyright; academic decisions and classroom speech; sexual harassment and other forms of discriminatory harassment; ADA and Section 504; CLERY and campus safety and security; employment-related issues; confidentiality and reporting requirements.

Campus Tour

Come join other new faculty members for a tour of the campus. While on tour, you will be able to explore various campus buildings and learn about the College community.

ANGEL Basics

ANGEL is PC's course management system. In this workshop you will learn how ANGEL is used on campus (from courses to committees) and the basic tools to begin building your course. We will add an online syllabus, link to a website, email students, create a discussion board, enable a Turnitin drop box and set-up a gradebook. Even if you have used other systems (such as Blackboard and WebCT), you are encouraged to attend. This workshop can save you time with shortcuts and best practices.

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